

# Privacy Policy

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## 1. Introduction

The Foundation for Children at Risk in Ireland [CARI] is committed to protecting the privacy of those who use our services either through our website, through our fundraising function or other services in CARI and complying with our obligations under the Data Protection Acts 1988 and 2003 (the Acts) and the General Data Protection Regulation (GDPR) that came into effect on the 25<sup>th</sup> May 2018. We care about the security and privacy of your information. The purpose of this Privacy Statement (the Statement) is to outline how we deal with any personal data you provide to us while visiting this Website or using our services

Please note that any external links to other websites are clearly identifiable as such, and we are not responsible for the content or the privacy policies of those other websites.

If you wish to discuss this Statement with the CARI or any other matters relating to our privacy policy generally, please contact [info@cari.ie](mailto:info@cari.ie).

## 2. What information does CARI collect on their website?

2.1 We retain two types of information:

(a) “Non-Personal Data”

In general, you can browse the Website without telling us who you are or revealing any personal information about yourself. Like most websites, we gather statistical and other analytical information collected on an aggregate and anonymous basis from all visitors to our Website. This “Non-Personal Data” comprises information that cannot be used to identify or contact you, such as your IP (Internet Protocol) address, domain name, browser type, operating system, and information such as the website that referred you to us, the files you downloaded, the pages you visit, and the dates/times of those visits, and other anonymous statistical data involving the use of our Website.

(b) “Personal Data”

“Personal Data” is data that identifies you or can be used to identify or contact you. Personal Data is collected only with your knowledge and permission and is retained by CARI in a secure manner.

2.2 If you choose not to provide Personal Data, you can still browse and use the Website, but certain functions/services will not be available without providing the necessary Personal Data. This is detailed below in Section 3.

2.3 This Website does not use cookies to hold personally identifying information. Users can use this Website with no loss of functionality if cookies are disabled from the web browser.

## 3. What information does CARI collect through its fundraising and training function?

“Personal Data”

“Personal Data” is data that identifies you or can be used to identify or contact you. Personal Data is collected only with your knowledge and permission and is retained by CARI in a secure manner.

(a) If you register for a training/conference/fundraising event, request information, or provide feedback, you will be asked to provide Personal Data such as your name, postal address, e-mail address and occasionally your date-of-birth (some fundraising events may be age dependent).

(b) If you wish to make an online donation, you can opt-in to give us your name, postal address, email-address, and the amount of your donation. If you choose to provide this Personal Data, we will use this to issue you

with a receipt. We may also use the information to contact you about future events, unless you indicate you do not wish to receive such communications. If you choose not to opt-in, your donation will be considered an anonymous donation, and we will not retain any Personal Data relating to the donor. Should you wish to give money over the phone CARI will require the relevant card details for that transaction.

## 4. Purposes for which we hold your Information.

### 4.1 Non-Personal Data:

The information gathered from our website is used in an aggregate form to analyse trends and usage of the Website and to improve the usefulness of the Website.

### 4.2 Personal Data gathered either through our website or through our fundraising and training function:

(a) If you register for a training/conference/fundraising event, request information, or provide feedback, you will be asked to provide Personal Data such as your name, postal address, e-mail address and occasionally your date-of-birth (some fundraising events may be age dependent).

(b) If you wish to make an online donation, you can opt-in to give us your name, postal address, email-address, and the amount of your donation. If you choose to provide this Personal Data, we will use this to issue you with a receipt. We may also use the information to contact you about future events, unless you indicate you do not wish to receive such communications. If you choose not to opt-in, your donation will be considered an anonymous donation, and we will not retain any Personal Data relating to the donor.

4.3 When making a donation through the website, you will be directed to a secure encrypted Paypal site hosted by our credit card processor, who will perform the transaction on our behalf from your credit card or laser card. Your card details will not be divulged to CARI.

4.4 A second opt-in clause is located on all online forms. By ticking this box you are giving permission to CARI to use the Personal Data you provide to contact you regarding upcoming fundraising and general CARI events, and to use the information for donor care management and donor profiling.

4.5 Personal Data is only collected from you if you voluntarily submit it to us.

## 5. Disclosure of Information to Third Parties

5.1 We will not sell any Personal Data volunteered on the Website or through our fundraising and training function to any third party. We will not disclose your Personal Data to third parties unless you have consented to this disclosure or unless disclosure is required by agents or contractors of CARI in the course of providing services (in such circumstances, the third party is bound by similar data protection requirements).

5.2 We will disclose your Personal Data if we believe in good faith that we are required to disclose it in order to comply with any applicable law, a summons, a search warrant, a court or regulatory order, or other statutory requirement.

## 6. Security

CARI takes its security responsibilities very seriously, including by employing appropriate physical and technical security measures, conducting staff training and generating awareness, and regular reviews of these responsibilities. We will take all reasonable precautions to prevent the loss, misuse or alteration of Personal Data you volunteer. You should note however, that Internet transmissions are never completely private or secure.

You accept that any information or message you send to the Website may be intercepted or read by others. You hereby acknowledge and accept that we have no responsibility and shall accept no liability whatsoever for loss, injury or damage occasioned by the interception by third parties of your transmissions, or the disclosure of information, including but not limited to credit card numbers, by any party with whom you

transact, nor do we offer any guarantees, warranties or indemnities as to the security or otherwise of any information which you volunteer.

## 7. Retention of bank details

CARI will shred all bank details as soon as the payment has gone through the system and appears on its bank statement. This happens within one calendar month.

## 8. Rights of Access

8.1 If you have provided Personal Data to us and you:

- (a) would like copies of that information;
- (b) would like us to correct any factual inaccuracies in that information; or
- (c) would like that information deleted from our records,

then please contact us by writing to CARI, 110 Lower Drumcondra Road, Drumcondra, Dublin 9, clearly stating that you are requesting a Subject Access Request (SAR).

We may ask you to provide evidence of your identity. This is to make sure that personal information is not given to the wrong person. We will respond to your access request within one month of receiving the request. Depending on the complexity of the request and the number of requests we may have to extend the one-month period by two months. If CARI needs to extend this time period we will inform you of this and give you the reason(s) for the delay in responding, within one month of receiving the request.

There is no fee payable by you to make an access request. However, if CARI believed that a request is manifestly unfounded or excessive CARI may either charge a fee taking into account its administrative costs in dealing with the request(s) or refuse to act on the request(s).

## 9. Right to complain

If you are unhappy with how CARI has dealt with your personal data, you can contact us at [info@cari.ie](mailto:info@cari.ie) outlining your concern and we will respond to you immediately. If you remain unsatisfied you have the right to bring your concerns to the Data Protection Commissioner. The contact details are as follows;

**The Data Protection Commissioner**  
**Dublin Office**  
**21 Fitzwilliam Square**  
**Dublin 2**  
**D02 RD28**  
**Ireland.**  
**1890 252 231**  
[www.dataprotection.ie](http://www.dataprotection.ie)

## 10. Our data protection contact

CARI have appointed a designated Data Protection contact for you to link in with should you have any queries or concerns about CARI's data protection policies and practices. Here is our data protection contact:

**Ms Eve Farrelly**  
**110 Lower Drumcondra Road,**  
**Drumcondra,**  
**Dublin 9**  
**01-8308529**  
**cass@cari**

Updated September 2019

## 11. Changes to our Privacy Statement

This Privacy Statement will be the subject of change and the use of information that we gather shall be subject to the privacy notice in effect. It shall be your responsibility to check our Website frequently to see recent changes.